

2013-14 Outturn including all sundry creditors

	Annual Budget	Forecast Outturn	Actual Outturn	Difference between Budget and Final Outturn	Explanation for year end variances greater than £10k (<i>starred items</i>)	Difference between your forecast and final outturn	Explanation for large differences between forecast outturn and actual outturn (<i>starred items</i>)	
	£'000	£'000	£'000	£'000		£'000		
Communities and Business								
All Weather Pitch	-2	-2	-2	0		0		
Big Community Fund	0	0	0	0		0		
Community Safety	205	205	210	-4		-4		
Community Development Service Provisions	-2	-6	-5	3		-1		
The Community Plan	64	64	63	2		2		
Economic Development	45	45	47	-2		-2		
Grants to Organisations	183	183	183	0		0		
Health Improvements	45	45	43	2		2		
Leisure Contract	273	273	273	-0		-0		
Leisure Development	20	20	20	0		0		
Local Strategic Partnership	0	0	0	0		0		
Partnership - Home Office	0	0	0	0		0		
Administrative Expenses - Communities & Business	12	8	8	4	No explanations required here as all variances within the parameters.	-0		
STAG Community Arts Centre	75	75	75	0		0		
Tourism	29	29	28	2		2		
Choosing Health WK PCT	0	0	0	0		0		
External Partnership - Community Sports Activation Fund	0	0	0	-0		-0		
Falls Prevention	0	0	-0	0		0		
Business Flood Support Scheme	0	0	0	0		0		
PCT Health Checks	0	0	0	-0		-0		
New Ash Green	0	0	0	0		0		
PCT Initiatives	0	0	0	-0		-0		
Troubled Families Project	0	0	0	-0		-0		
West Kent Partnership	0	0	0	0		0		
West Kent Partnership Business Support	0	0	0	0		0		
Youth	49	45	49	1		-4		
	997	984	989	8			-5	

2013-14 Outturn including all sundry creditors

	Annual Budget	Forecast Outturn	Actual Outturn	Difference between Budget and Final Outturn	Explanation for year end variances greater than £10k (starred items)	Difference between your forecast and final outturn	Explanation for large differences between forecast outturn and actual outturn (starred items)
	£'000	£'000	£'000	£'000		£'000	
Corporate Support							
Asset Maintenance Argyle Road	45	45	45	0		0	
Asset Maintenance Other Corporate Properties	30	23	22	8		1	
Asset Maintenance Hever Road	6	6	2	3		3	
Asset Maintenance IT	290	290	290	-0		-0	
Asset Maintenance Leisure	165	165	162	3		3	
Asset Maintenance Support & Salaries	95	95	99	-5		-5	
Asset Maintenance Sewage Treatment Plants	8	8	7	1		1	
Bus Station	14	14	13	0		0	
Estates Management - Buildings	-72	15	15	-87	Costs associated with facilitating the sale of 66 London Road. Remaining variance due to the Council having to meet the business rates of properties now vacant pending disposal and the associated reduced rental income.	-0	
					*		
Housing Premises	-8	-8	-9	0		0	
Administrative Expenses - Corporate Support	26	26	29	-4		-4	
Administrative Expenses - Human Resources	15	5	6	9		-1	
Administrative Expenses - Property	4	4	2	2		2	
Support - Central Offices	405	405	417	-12	Current variance due to works currently underway waiting to be invoiced.	-12	Year end overspend due to additional required works on the fire alarm system in February/March 2014.
					*		*
Support - Contact Centre	414	414	404	10		10	Underspend on salaries partially offset by expenditure on new equipment.
							*
Support - Central Offices - Facilities	247	254	236	11	Underspend on salaries due to vacant posts throughout year offset by the required procurement of a new FM van.	18	Underspend across various budget lines including stationery, salaries and FM equipment.
					*		*
Support - General Admin	234	236	215	19	Small overspend due to new equipment required in public meeting rooms.	20	£12k underspend on MFDs relates to a carry forward request for planned replacements.
					*		*
Support - IT	792	872	862	-70	Underspend on telephones and salaries due to vacant posts earlier in the year offset by new software licensing costs for replacement telephone system and additional data storage requirements.	9	Initial implementation costs for replacement telephony system lower than anticipated in forecast.
					*		*
Support - Local Offices	55	55	53	2		2	
Support - Nursery	0	0	3	-3		-3	
Support - Human Resources	256	246	248	8		-2	

2013-14 Outturn including all sundry creditors

	Annual Budget	Forecast Outturn	Actual Outturn	Difference between Budget and Final Outturn	Explanation for year end variances greater than £10k (<i>starred items</i>)	Difference between your forecast and final outturn	Explanation for large differences between forecast outturn and actual outturn (<i>starred items</i>)
Support - Property Function	84	93	77	7		16	* Variance due to salary proportions coded to this area changing mid year, budget set as required for 2014/15.
	3,103	3,259	3,199	-97		60	

2013-14 Outturn including all sundry creditors

	Annual Budget	Forecast Outturn	Actual Outturn	Difference between Budget and Final Outturn	Explanation for year end variances greater than £10k (starred items)	Difference between your forecast and final outturn	Explanation for large differences between forecast outturn and actual outturn (starred items)
	£'000	£'000	£'000	£'000		£'000	
Environmental and Operational Services							
Asset Maintenance Car Parks	16	81	76	-61	Essential car park maintenance undertaken in October, partly offset by £18,500 forecast underspend on other asset maintenance budgets. New hand held machines for CEO's and new pay and display machines for car parks ordered.	4	
Asset Maintenance CCTV	12	12	11	0		0	
Asset Maintenance Countryside	10	2	3	7		-1	
Asset Maintenance Direct Services	27	27	28	-1		-1	
Asset Maintenance Playgrounds	8	4	3	5		1	
Asset Maintenance Public Toilets	8	2	0	8		2	
Building Control Discretionary Work	-0	-0	4	-4		-4	
Building Control	-97	-87	-85	-12	Building Control fee income £24,000 below profile. Forecast £20,000 shortfall in overall income due to ending shared management arrangement with TMBC in September 2013. Laptops ordered in readiness for shared working with T&MBC to allow remote access. 50% of costs to be recharged back to T&MBC in 2014/15.	-2	
Car Parks	-1,654	-1,579	-1,576	-78	Income £58,000 below profile, mainly on pay and display, due to actual shortfall in 2012/13 budget.	-3	
CCTV	244	259	263	-19	The challenging income budget will not be met, partially offset by savings on salaries and transmission costs.	-4	
Civil Protection	32	32	29	3		3	
Dangerous Structures	22	22	21	1		1	
On-Street Parking	-406	-396	-372	-35	Despite income being £8,000 above profile, mainly on pay and display income, over expenditure on a variety of costs relating to maintenance, transport and cash collection.	-25	Despite income being £8,000 above profile, mainly on pay and display income, over expenditure on a variety of costs relating to maintenance, transport and cash collection.
EH Commercial	262	257	274	-13	Figures received late from DBC. Mainly relates to salary underspend reflected in recharge to EH Hub.	-18	Renegotiation of partnership agreement with Dartford Borough Council.

2013-14 Outturn including all sundry creditors

	Annual Budget	Forecast Outturn	Actual Outturn	Difference between Budget and Final Outturn	Explanation for year end variances greater than £10k (starred items)	Difference between your forecast and final outturn	Explanation for large differences between forecast outturn and actual outturn (starred items)
EH Animal Control	1	26	34	-33	Over expenditure on kennel fees and vet treatments for unclaimed stray dogs.	-8	Over expenditure on kennel fees and vet treatments for unclaimed stray dogs. Late bill received for kennel fees (£7,000 in March)
EH Environmental Protection	393	368	383	10		-15	Savings on air quality monitoring costs and renegotiation of partnership agreement with Dartford Borough Council.
Emergency	62	62	60	1		1	
Estates Management - Grounds	95	95	94	1		1	
Land Charges	-91	-109	-111	19	Income above profile.	1	
Licensing Partnership Hub (Trading)	0	0	0	0		0	
Licensing Partnership Members	0	0	0	0		0	
Licensing Regime	-3	16	15	-18	Licensing fee income £20,600 above profile which has helped to offset challenging income lines which will not be met.	1	
Markets	-261	-193	-189	-72	Income budget for Swanley Market is £62,000 greater than tender price accepted. Some over expenditure on cleaning and monitoring costs. Savings on salaries.	-4	
Parks and Recreation Grounds	97	118	143	-46	Overspend on Parks and Recreation areas partly offset by underspend on Estates Management Grounds and Parks - Rural. New grounds maintenance equipment required for start of 2014 grass cutting season.	-25	Overspend on Parks and Recreation areas partly offset by underspend on Estates Management Grounds and Parks - Rural. New grounds maintenance equipment required for start of 2014 grass cutting season.
Parks - Rural	80	80	56	23	Refer to commentary on Parks and Recreation Areas.	23	Refer to commentary on Parks and Recreation Areas.
Environmental Health Partnership	0	0	0	0		0	
Public Transport Support	0	0	1	-1		-1	
Refuse Collection	2,281	2,271	2,288	-6		-16	Large bill for sacks received in March (£26,000). Budget was £14,000 underspent at end of February.
Administrative Expenses - Building Control	5	10	15	-10		-5	
Administrative Expenses - Health	25	17	12	13	Forecast savings on furniture and training expenses.	5	
Administrative Expenses - Transport	8	5	7	1		-2	
Street Naming	13	5	5	8		0	
Street Cleansing	1,213	1,213	1,207	6		6	Underspend on services (mainly purchase of new litter bins).
Support - Health and Safety	18	18	14	4		4	

2013-14 Outturn including all sundry creditors

	Annual Budget	Forecast Outturn	Actual Outturn	Difference between Budget and Final Outturn	Explanation for year end variances greater than £10k (<i>starred items</i>)	Difference between your forecast and final outturn	Explanation for large differences between forecast outturn and actual outturn (<i>starred items</i>)
Support - Direct Services	52	40	41	11	* Savings on printing, mobile phones and training costs.	-1	
Taxis	-16	-26	-23	7		-3	
Public Conveniences	41	53	54	-13	* As a result of transfer of public conveniences there is a gap in the income budget.	-2	
Air Quality (Ext Funded)	0	0	0	0		0	
	2,497	2,704	2,788	-291		-84	

2013-14 Outturn including all sundry creditors

	Annual Budget	Forecast Outturn	Actual Outturn	Difference between Budget and Final Outturn	Explanation for year end variances greater than £10k (starred items)	Difference between your forecast and final outturn	Explanation for large differences between forecast outturn and actual outturn (starred items)
	£'000	£'000	£'000	£'000		£'000	
Environmental and Operations - Direct Services							
Refuse	53	-29	-19	72	Underspend on salaries only partly offset * by additional costs of agency staff, fuel and vehicle repairs.	-10	Underspend on salaries only partly * offset by additional costs of agency staff, fuel and vehicle repairs.
Street Cleaning	43	33	41	2		-8	Unplanned essential vehicle repair * expenditure to maintain operational viability.
Trade	-35	-52	-66	31	* Income above profile, savings on fuel and disposal charges.	14	* Income above profile, savings on fuel and disposal charges.
Workshop	-10	-54	-62	52	* Income £63,000 above profile on vehicle repairs. Expenditure £15,000 above profile on vehicle parts.	8	* Income £81,000 above profile on vehicle repairs. Expenditure £37,000 above profile on vehicle parts.
Green Waste	-70	-100	-90	20	* Income £30,000 above profile due to annual bin permit sales.	-10	* Income £39,000 above profile due to annual bin permit sales.
Premises Cleaning	-5	-17	-17	12	* Savings on agency and transport costs.	0	
Cesspools	-31	-22	-24	-7		2	
Pest Control	0	19	17	-17	* Income £21,000 below profile mainly on wasp nest treatments, however £31,000 income generated on wasp nest treatments this year.	2	
Grounds	-11	-6	-5	-6		-1	
Fleet	0	0	-3	3		3	
Depot	2	-5	1	1		-6	* Replacement boiler and unplanned essential electrical works.
Emergency	2	0	-1	3		1	
	-64	-233	-230	167		-3	

2013-14 Outturn including all sundry creditors

	Annual Budget £'000	Forecast Outturn £'000	Actual Outturn £'000	Difference between Budget and Final Outturn £'000	Explanation for year end variances greater than £10k (starred items)	Difference between your forecast and final outturn £'000	Explanation for large differences between forecast outturn and actual outturn (starred items)
Financial Services							
Action and Development	7	27	18	-12	*	8	*
Benefits Admin	1,116	1,116	1,196	-79	*	-79	*
Benefits Grants	-659	-659	-659	0		0	
Consultation and Surveys	3	3	3	-0		-0	
Corporate Management	744	745	726	18	*	19	*
Corporate Savings	38	7	0	38	*	7	*
Dartford Partnership Hub (SDC costs)	-547	-402	-547	-0		145	*
Equalities Legislation	17	14	14	3		0	
External Communications	138	135	139	-1		-4	
Housing Advances	5	2	2	2		0	
Local Tax	402	344	300	101	*	44	*
Members	407	387	380	27	*	7	*
Misc. Finance	2,276	2,247	2,236	40	*	11	*

2013-14 Outturn including all sundry creditors

	Annual Budget	Forecast Outturn	Actual Outturn	Difference between Budget and Final Outturn	Explanation for year end variances greater than £10k (<i>starred items</i>)	Difference between your forecast and final outturn	Explanation for large differences between forecast outturn and actual outturn (<i>starred items</i>)
Dartford Partnership Implementation & Project Costs	-30	-175	-200	170	The major preceptors (KCC, Fire, Police) agreed to pay SDC and DBC £125,000 each to support the new Council Tax Support Scheme. DCLG also provided grants for Council Tax Support Schemes totalling £77,000 for SDC. These budgeted additional funds have exceeded the extra costs incurred.	25	The major preceptors (KCC, Fire, Police) agreed to pay SDC and DBC £125,000 each to support the new Council Tax Support Scheme. DCLG also provided grants for Council Tax Support Schemes totalling £77,000 for SDC. These budgeted additional funds have exceeded the extra costs incurred.
Performance Improvement	6	-8	-9	14	The Council received a small New Burdens Grant for the administration of Community Rights legislation. This funding has been used prudently through the year and resulted in a favourable position of £14k.	0	
Administrative Expenses - Corporate Director	5	6	8	-2		-2	
Administrative Expenses - Community Director	9	4	4	6		0	
Administrative Expenses - Chief Executive	13	11	7	6		4	
Administrative Expenses - Financial Services	40	28	25	16	* Printing and staff training budgets are underspent.	4	
Administrative Expenses - Transformation and Strategy	6	3	3	3		0	
Support - Audit Function	161	161	176	-15	* Renegotiation of partnership agreement with Dartford BC.	-15	* Renegotiation of partnership agreement with Dartford BC.
Support - Exchequer and Procurement	135	135	131	5		5	
Support - Finance Function	224	177	138	86	* Work on non finance partnerships was contained within original resources.	39	* Work on non finance partnerships was contained within original resources.
Support - General Admin	131	122	119	12	* Expenses and general advertising are underspent.	3	
Treasury Management	90	101	100	-10	* Additional costs of debit/credit card transactions.	0	
	4,740	4,532	4,312	428		220	

2013-14 Outturn including all sundry creditors

	Annual Budget	Forecast Outturn	Actual Outturn	Difference between Budget and Final Outturn	Explanation for year end variances greater than £10k (starred items)	Difference between your forecast and final outturn	Explanation for large differences between forecast outturn and actual outturn (starred items)
	£'000	£'000	£'000	£'000		£'000	
Housing							
Energy Efficiency	22	30	31	-9		-2	
Gypsy Sites	-23	-23	-20	-3		-3	
Homeless	106	102	106	0		-4	
Disabled Facilities Grant Administration	0	2	2	-2		0	
Housing	438	458	454	-16	There are agency costs and overtime to cover vacant posts which have been advertised. This cost will be met by savings in the private sector housing budgets.	4	
Housing Initiatives	8	8	7	1		1	
Homelessness Prevention	0	0	0	-0		-0	
Needs and Stock Surveys	13	13	13	0		0	
Housing Option - Trailblazer	0	0	3	-3		-3	
KCC Loan Scheme	0	0	0	-0		-0	
Private Sector Housing	182	150	148	34	Part of the Housing Standards and Energy Conservation Officer is now externally funded which has created a short term saving. The Energy Conservation officer is now 50% of a post within Housing Policy team.	1	
Administrative Expenses - Housing	17	24	25	-8		-1	
Homelessness Funding	0	0	0	-0		-0	
Leader Programme	9	9	9	0		0	
	772	771	778	-6		-7	

2013-14 Outturn including all sundry creditors

	Annual Budget £'000	Forecast Outturn £'000	Actual Outturn £'000	Difference between Budget and Final Outturn £'000	Explanation for year end variances greater than £10k (<i>starred items</i>)	Difference between your forecast and final outturn £'000	Explanation for large differences between forecast outturn and actual outturn (<i>starred items</i>)
Legal and Governance							
Civic Expenses	15	15	14	0		0	
Committee Admin	106	106	105	1		1	
Elections	71	71	71	-0		-0	
Register of Electors	135	111	112	23	The annual canvass is near completion and we estimate to be £24k better than budget at year end. We have received * Government grants totalling £12k for the introduction of individual electoral registration, which will be offset by costs as they are incurred.	-1	
Administrative Expenses - Legal and Governance	72	55	53	19	Due to the reduction in Committee reports we anticipate an underspend on internal printing. *	2	
Support - Legal Function	216	194	192	23	Income generated from S106 agreements and miscellaneous sources exceeds expectations this year. *	1	
	614	551	548	66		3	

2013-14 Outturn including all sundry creditors

	Annual Budget	Forecast Outturn	Actual Outturn	Difference between Budget and Final Outturn	Explanation for year end variances greater than £10k (starred items)	Difference between your forecast and final outturn	Explanation for large differences between forecast outturn and actual outturn (starred items)
	£'000	£'000	£'000	£'000		£'000	
Planning Services							
Affordable Housing	0	0	0	0		0	
Conservation	48	51	48	-0		4	
Planning Policy	423	444	448	-25	The overspend is a result of agency costs to cover staff absence during a critical period preparing for the Allocations & Development Management Plan (ADMP) examination.	-4	
LDF Expenditure	0	0	0	0		0	
Planning - Appeals	185	188	262	-77	The judicial review at Forge Field, planning appeals, the ADMP examination and instability of planning fee income.	-74	The judicial review at Forge Field has been heard and pending the outcome it is prudent to presume a worst case financial result.
Planning - CIL Administration	0	6	5	-5		1	
Planning - Counter	-0	-0	-1	0		0	
Planning - Development Management	402	268	260	142	It remains the case that the overachievement on fee income is down to a relatively small number of high fee applications, including fees of c£58k, c£25k, c£22k, c£20k and c£18k for sites at West Kingsdown, Birchwood School, Hartley, Mackerels Plain and The Farmers in Sevenoaks. There is also an underspend on pay due to staff working reduced hours, vacancy, and maternity leave	8	Additional unexpected pre-application income arrived in March.
Planning - Enforcement	266	262	261	4		1	
Administrative Expenses - Planning Services	30	30	32	-2		-2	
Administrative Expenses - Policy and Environment	0	0	0	0		0	
	1,353	1,249	1,315	38		-66	